

Southwest Shiawassee Emergency Services Alliance

Serving Residents as Perry Area Fire Rescue

145 S. Main Street ≈ P.O. Box 63 ≈ Perry, Michigan 48872
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Official Regular Meeting Minutes

April 20, 2026

Perry Township Hall

Call to Order

Chairman DeLau called the meeting to order at 7:00 p.m.

Approval of the Agenda

Motion made by Mr. Fraser to approve the meeting agenda as presented. Second by Mr. Deming. All in favor. Motion carried.

Attendance

SSESA Board Officers: Chair-Tim DeLau (City of Perry), Vice Chair-Tom Deming (Burns Township), Secretary - Lori Godfrey (Antrim Township) and Treasurer-Troy Parmalee (Perry Township)

SSESA Trustees: Mark Fraser (Perry Township), Phyllis Dickerson (Village of Morrice) and Bob Peterson (Village of Morrice), Nick Spaniola (City of Durand) and Susan Bannister (Vernon Township).

Member at Large: Cindy Garber (Bennington Township)

Also Present: Trent Atkins, Chief of Emergency Services, Dan Munro, Deputy Chief of EMS, Scott Grinnell, Deputy Chief of Fire and John Gormley, Legal Counsel

Absent: Trustee Bob Peterson (Village of Morrice)

Approval of the March 16, 2026 Regular Meeting Minutes

Motion made by Mrs. Garber to accept the March 16, 2026 Regular Meeting Minutes as written. Second by Mr. Porter. All in favor. Motion carried.

Correspondence

- Received a letter from a family to Deputy Chief Grinnell thanking the department for saving their home from a fire.

Public Comment

- Mr. Deming inquired about increasing Paid on Call hourly rate. Chief Atkins working on Recruitment and Retention Proposal for next budget year.

Committee Reports

- **Personnel Committee** – Did not meet.
- **Finance Committee** – Did not meet.
- **Organizational Review Committee** - Did not meet.

Board Officer Reports

- **Chair/Vice Chair Report**
 - Litigation Update – Nothing new to report.
- **Treasurers Report**
 - Budget to Date Presented. Currently 30% through the fiscal year and 26% through payroll.
 - Payroll Reports Presented.
 - March 27, 2026 - \$61,676.39
 - April 10, 2026 - \$68,224.70
 - April 15, 2026 - \$6,327.12 (First Quarterly Payroll)
 - Deposit Report Presented.
 - Expense Report Presented.
 - Payment of the Bills - \$317,283.17

Motion by Mr. Fraser to pay the bills in the amount of \$317,283.17. Second by Mrs. Dickerson. A roll call vote resulted in ayes from all voting members present. Motion carried.

- ESMC Report - Averaging \$491.05 per call, budget numbers are based on \$450 per call. Account receivable at \$933,112.00. Still continuing to follow up with EMSMC to make sure billing stays timely. Memorial transfers average 12 runs per day. Updated charges for “Treatment and No Transport” from \$500 to \$250.
- **Secretary’s Report** - Nothing to report.

Mr. DeLau introduced Rita Hooley, Executive Assistant to the board. Rita started April 7th. Chief Atkins stated the transition is going well and thanked Mrs. Godfrey for her assistance in the office.

Emergency Services Chief’s Report

- **Statistics Dashboard**
 - EMS -
 - No significant repairs.
 - 2 new ambulances should be here at the end of May.
 - Fire -
 - Engine 1 in process of being repaired.

Old Business

- **Walnut Hills Campground Tribunal Ruling** - Tax Tribunal ruled in SSES’s favor. Final Opinion and Judgement Summary provided to all board members.
- **Eagles Cove Settlement** - Deadline was April 15th. Mr. Atkinson accepted the settlement offer for 2024 and 2025 without interest. Did budget \$40,000 for this purpose. 2024 is \$10,980.00 and 2025 is \$11,895.00.

Mr. Parmalee moved to approve settlement with Eagles Cove for 2024 for \$10,980 and 2025 for \$11,895 without interest. Second by Mrs. Bannister. A roll call resulted in ayes from all voting members present. All in favor. Motion carried.

- **Disposition of Settlement Monies** - Mr. Parmalee spoke with MERS. A Surplus Division can be created where the \$50,000 can be placed and earn returns and in future can be transferred to the main plan. Will not offset our current rate. Average earnings are at 8.39%. Can only be used for pension program. Second option is to put the money into a CD or money market that would earn 3.5%.

Motion made by Mr. Fraser to place the \$50,000 settlement money into the MERS Surplus Division. Second by Mr. Deming. A roll call vote resulted in ayes from all voting members present. Motion carried.

- **Fire Ballot Question** - Mr. Parmalee distributed the ballot language for the August 2026 election for the Fire Millage. Language was reviewed by SSESAs attorney. Only Incorporating Members may vote on this item.

Motion by Mr. Parmalee to accept the ballot language as presented. Second by Mr. Porter. A roll call vote resulted in the following:

Yes:

Mr. Peterson, Mrs. Dickerson, Mr. Porter, Mr. Parmalee, Mr. Fraser and Mr. DeLau

No: None

Abstain: None

Absent: None

Motion carried.

New Business

- **Building Committee** - Chief Atkins would like to see the Building Committee begin meeting again and develop a long term strategic plan and develop goals for future funding. There is no more room for growth in the current building. Mr. DeLau asked Mr. Fraser, Mrs. Godfrey, Mr. Porter and Mrs. Bannister to serve. Will have first meeting before May 11, 2026.

Public/Board Comments

- None

Adjournment

Motion by Mr. Fraser to adjourn. Second by Mr. Spaniola. All in favor. Motion carried.

With no further business, the meeting was adjourned at 8:02 p.m.

Respectfully Submitted,
Lori Godfrey, Secretary